

Executive Council Meeting

June 1, 2023



SEPHGSA Executive Council 2023-2024

| | | | |
|-------------------------------------------------|------------------|---------------------|---------|
| President | Ishika Obeegadoo | iobee055@uottawa.ca | Regrets |
| Vice President | Sumali Mehta | smeht055@uottawa.ca | Present |
| Vice President, Epidemiology Academic Affairs | Sara Siddiqi | ssidd089@uottawa.ca | Present |
| Vice President, Public Health Academic Affairs | Stephen McCarthy | smcca104@uottawa.ca | Present |
| Vice President, Wellness | Sarah Syed | ssyed020@uottawa.ca | Present |
| Vice President, Social Affairs | Rebecca Cano | rcano028@uottawa.ca | Present |
| Vice President, Equity Diversity, and Inclusion | My-An Auprix | maupr046@uottawa.ca | Present |
| Vice President, Financial Affairs | Renée Schryer | rschr099@uottawa.ca | Present |
| Vice President, Administrative Affairs | Sami Aftab Abdul | sabdu070@uottawa.ca | Present |
| MSc Epidemiology Representative(s) | | | |
| MPH Representative(s) | | | |
| PhD Representative(s) | | | |

Administrative Note

Time and Location

Unless otherwise specified in the minutes, meetings of the SEPHGSA are held on the **first Thursday of each month at 17:30**. We currently hold our meetings on Microsoft Teams and intend to continue in an online or bimodal manner for the foreseeable future. All active members of the SEPHGSA (students currently enrolled in the Master of Science in Epidemiology, the Doctor of Philosophy in Epidemiology, the Master of Public Health, or the Graduate Diploma in Population Health Risk Assessment and Management) are welcome to attend the monthly Executive Council Meetings and may do so using the following information:

Join Microsoft Teams Meeting: <https://tinyurl.com/rek2d6p9>

Meeting ID: 256 572 439 663

Passcode: 5GWPgL

Council Member Updates

President

- SEPH School Assembly Update
- MPH and MSc Classes have been somewhat sorted out
- Research Day will be in February
- Fall Orientation BBQ:
 - The fall orientation BBQ will be held on Tuesday September 5 at noon. In the morning there is likely going to be a SEPH-specific series of sessions for the first years. SEPH would like to know if the association would like to partner on this event. “The BBQ is open to ALL students if you want to let the student community to hold the date”.

Vice President

- Faculty of Medicine Graduate Studies Committee
 - Post-phoned to next meeting
- Faculty of Medicine Faculty Council (Charles)
 - Waiting for Charles term to end (end of June month)

Vice President, Epidemiology Academic Affairs

- SEPH Epidemiology Graduate Studies Council
- Sara met with Shawn for full transition of role and duties.
- SEPH graduate studies council meeting
 - minimum stipend changes will be updated at the official meeting.
- Transition from Sara’s previous role for EDI has been given to My-Ann
 - Melissa needs to be updated about role change and that My-Ann will be taking on as tenure.

Vice President, Public Health Academic Affairs

- SEPH MPH Program Committee Meeting
 - New Program Director Tara Elton Marshal as of July 1st (Taking over from Dr. Monique Popin)
 - Faculty of Med is cutting funding ~50% to most program but this does not affect the MPH program due to self-funding.
 - Currently 35 students enrolled with aim of 40+ students.
 - There is a private Facebook group for the MPH students
 - International students (5-6) have additional needs like visa, access, navigation, and resources.
 - Discussing if stream concentrations will show up the diploma

Vice President, Wellness

- Wellness Update
 - Met with Robert for transition of role and duties
- Reach out for Wellness week with Melissa Boucher’s and faculty to discuss further.

Vice President, Social Affairs

- Events Update

- Working to feedforward the Gala Event
- Speaking with Melissa for join BBQ (Sep 5th) b/n SEPH and MPH-SEC
- Maybe another social afterwards the BBQ but need to coordinate with MPH-SEC since they run another event afterwards.
- Volleyball game in June or July.
- School Assembly → June 2nd to see who/if Faculty wants to participate in the GALA

Vice President, Equity, Diversity, and Inclusion

- EDI Update
 - Will be reaching out Melissa to discuss further.
 - EDI event with speakers possibly at FOM

Vice President, Financial Affairs

- Financial Update
 - Budget for May
 - Money for transfer
 - An additional hoodie was bought.
 - \$3781.81
 - Fall 2022 (\$400) and Winter(\$716) Transfer comes in January and Spring will come in March (\$740).
 - Contributions/Costs:
 - BBQ: \$130
 - Website: \$305
 - Academic Events:
 - AGM \$584.00
 - SEPH Research Day: \$198
 - Discussion surrounding increasing frequency of awards but reducing monetary value or including people's choice award that can be fully funded by the GSA.
 - Increasing participation
 - MPH-SEC Capstone
 - Total for next year: \$1400

Vice President, Administrative Affairs

- Administrative Update
 - Stephen Bio for website.

Program Representatives

- MSc Epidemiology Update
- MPH Update
- PhD Epidemiology Update

GSAED Director (Vacant)

- GSAED Board of Directors
- Bi-Election for Senate Positions, one positions is open for School of Epidemiology and Public Health

representative (temporarily attended by Charles).

Business Arising

Vacancies

- PhD Representative(s)
 - This position is currently vacant.
- MSc Representative(s)
 - This position is currently vacant.
- MPH Representative(s)
 - This position is currently vacant.

Merchandise

- Update on the hoodie order statuses and pending pick-ups.
 - Most have been picked up, remaining have been left with front desk.

Main Business

Collaboration with MPH Student Experience Committee

- Stephen McCarthy, co-chair of the MPH Student Experience Committee is interested in collaborating in more social events with the SEPHGSA to foster more intermingling between the programs.
- He also expressed an interest in creating some formalization of the MPH SEC under the SEPHGSA Constitution in order to ensure that the committee is not wholly reliant on SEPH.
 - To ensure structure of

Generative AI

- Stephen worked on a workshop for Faculty and Admin
- Progress and updates from workshop event:
 - Audience was interested however, may be better presented by an expert on AI and Academic fraud may be convened by the panel.

SEPH Gala

- Rebecca Cano proposes organizing a gala event in the Fall semester (around reading week or week of Nov 3rd)
 - Need to be mindful of Nov 18th Faculty of Medicine Gala.
 - Potentially around convocation time (June)
 - Late September/early October, can promote at orientations (MPH SEC has been hosting a cocktail night)

- Collaborating with Renee (Venue: Queens Street Fair possibly), with small presentations, attendance by professors, and to wrap up end of program celebrations.
- Planning to charge tickets to help off-set costs.

Future Meetings

- As voted on by the When2Meet poll, we will start holding meetings in a Hybrid format via Microsoft Teams and a room booked at Peter Morand for those who wish to attend in person.
- Meetings will be held on the first Thursday of every month from 17:30 to 18:30 until the end of summer.

Varia and Adjournment

Varia

- No items were raised in varia.

Adjournment

- The meeting was adjourned at 18:34.

Next Meeting

- The next SEPHGSA Executive Council Meeting will be Thursday, July 6, at 17:30

Minutes

SEPHGSA minutes are compiled as soon as possible after meetings and hosted on a public webpage for review. These can be accessed from the SEPHGSA website at the following link:

<https://www.sephgsa.ca/documents>

The minutes from this meeting were last edited on Monday, July 3, 2023 at 20:38:38

